

# Statutory Notice – Disclosure Document

This document list the details of all the parties involved with your insurance

This is the Disclosure Notice in terms of section 4—7 of the General Code of Conduct of the Financial Advisory and Intermediary Services (FAIS) Act, No 37 of 2002. This notice does not form part of the Insurance Contract or any other document. This notice is provided at the inception of each policy.

## Details of the Underwriting Manager

Company	Administration Plus (Pty) Ltd
Postal Address	PO Box 6604 Roggebaai, Cape Town, 8000
Physical Address	23 <sup>rd</sup> Floor, Atterbury House, 9 Riebeeck Street, Cape Town, 8000
Contact details	Office – 086 111 8765 Fax – 086 505 6721 Email – helpdesk@adminplus.co.za
Registration No.	2004/023852/07
VAT Number	4190243008
Authorised Financial Service Provider	License Number 36841
Compliance Officer	Associated Compliance (Pty) Ltd Tel – 011 678 2533 Fax – 011 678 7731



Earnings; Admin Plus earns a fee of xx% of premium and a profit share is in place. Both are paid by the insurer. Please note that Admin Plus (Pty) Ltd earns more than 8% of its income via Constantia Insurance Co Ltd

## Details of the Insurer

Company	Constantia Insurance Company Limited
Postal Address	PO Box 3518, Crameriew, 2060
Physical Address	Unit 3 Tulbagh, 360 Oak Avenue, Randburg, Johannesburg, 2194
Contact details	011 886 1488 Email: info@constantiagroup.co.za
Registration Number	1952/001514/06
Compliance Officer	Adv. Christiene Brummer Tel: 011 686 4304 Email:Christieneb@constantiagroup.co.za



**CONSTANTIA**  
Insurance Company

## Details of your Intermediary/ Broker

Company	First Equity Insurance Brokers (Pty) Ltd
Postal Address	PO Box 30245 Tokai , 7955
Physical Address	Suite 8, Tokai Village, Vans Road, Tokai, 7945
Contact Details	Office: 021 710 6300 Email:shaneg@firstequity.co.za
Registration No:	2001/008850/07
Vat Number:	4960203943
FSB license number:	5227
Broker Compliance Officer:	Mr J Joannides. Crux Compliance ( Pty) Ltd Email:justin@cruxconsulting.co.za Tel: (011) 234 4991



Earnings; Your Broker earns a commission of 20% of your premium. This commission is paid by the Insurer.

## Know your rights

You have to be given a copy of your policy document free of charge.

You are entitled to cancel your contract within 14 days after inception should the product not meet you requirements.

Your insurance may only be cancelled on 30 days prior notice which may be provided either directly to you or your broker.

No person may request or induce you to waive your rights as set out in this disclosure notice or any other rights confirmed by the Short Term Insurance Act and/or the Financial Advisory and Intermediary Services Act.

You must be informed if any of the above detail changes and your Policy cannot be cancelled unless a written confirmation is sent to you.

If any of the parties act unprofessionally please report to their respective Compliance Officer.

If a claim is rejected you need to be given reasons in writing.

Do not sign any blank or partially completed application forms and please keep notes of anything said to you regarding your Insurance.

Please make sure that all the information you supply has been recorded correctly. Any misrepresentation or incorrect info can prejudice you in the event of a claim.

A full complaints resolution policy may be requested from the respective compliance officers.

Ombudsman Detail FAIS Ombud	Short-Term Insurance	Fraudline
P.O. Box 74571 Lynwood ridge 0040 Tel: (012) 470 9080 Fax: (012) 348 3447	P.O. Box 32334 Braamfontein 2017 Tel: (011) 726 8900 Fax: (011) 726 5501	Should you suspect any fraudulent activity involving your insurance, please contact Fraudline on 0860 002526.
<b>Responsible for Compliance matters</b>	<b>Responsible for Insurance matters</b>	<b>ANY Fraudulent activity</b>